

**CONSTITUTION OF THE
MISSOURI TRACK AND CROSS COUNTRY COACHES
ASSOCIATION**

MTCCCA

ARTICLE 1

SECTION 1. NAME The name of the organization shall be the Missouri Track and Cross Country Coaches Association (MTCCCA).

SECTION 2. PURPOSE The purpose of the organization shall be:

- (1) To work for the betterment and growth of Track and Field and Cross Country in the State of Missouri.
- (2) To encourage and help extend participation in Track and Field and Cross Country at all levels.
- (3) To promote the highest possible standards in Track and Field and Cross Country Coaching.
- (4) To conduct an annual state wide clinic.
- (5) To strive for good public relations and communications so as to promote and publicize Track and Field and Cross Country.
- (6) To study proposed rules changes and make recommendations in rule changes whenever this is considered necessary.
- (7) To cooperate with Missouri State High School Activities Association for the betterment of Track and Field and Cross Country in the State of Missouri.
- (8) To promote good fellowship, social contacts and understanding among coaches.

ARTICLE 2

SECTION 1. ELIGIBILITY FOR MEMBERSHIP Track and Field and Cross Country Coaches and any others who subscribe to and practice the principles and purposes set forth in this constitution are eligible for membership in the association.

SECTION 2. CLASSES OF MEMBERSHIP There shall be three classes of membership.

(1) ACTIVE MEMBERSHIP Shall include all coaches actively participating in Track and Cross Country.

(2) STUDENT MEMBERSHIP Shall include all college students actively participating in Intercollegiate Track and/or Cross Country or who are involved in a teacher training program for coaches.

(3) INACTIVE MEMBERSHIP Shall include all others.

SECTION 3. MEMBERSHIP DUES Annual membership dues shall be fixed on a year to year basis by the Executive Board. They are payable during month of September. Membership shall be on a year to year basis and shall be automatically canceled by nonpayment of dues. Dues should be mailed to the treasurer.

SECTION 4. RIGHTS OF MEMBERSHIP All members shall have the privilege of:

(1) Voice and vote at all general meetings of the Association.

(2) Receiving all publications of the Association.

(3) Being eligible for election to office.

(4) Being eligible for election as Coach of the Year in both Track and Field and/or Cross Country if actively coaching both sports.

ARTICLE 3

SECTION 1. The establishment of general policy of the Association in the interim between annual meetings is delegated by the membership to an Executive Board constituted as follows:

- (1) The elected officers of the Association: President, President-Elect, Vice-President, Secretary and Treasurer
- (2) The previous three presidents.

SECTION 2. The direction of the day to day business of the Association is delegated to the duly elected officers of the Association.

SECTION 3. ELECTION OF OFFICERS Officers shall be elected at the annual meeting for a term of one year. Individual candidates or a complete slate of nominations can be presented or nominated by any member at the annual business meeting. Any new members of the Executive Board shall be announced at the annual meeting. Any member of the Executive Board may succeed his/her term of office.

SECTION 4. DUTIES OF THE EXECUTIVE BOARD

(1) PRESIDENT

1. Shall have control over all matters pertaining to the MTCCCA.
2. Shall serve as Chairperson of the Executive Board.
3. Shall call meetings of the Executive Board when necessary.
4. Shall call special Association meetings if deemed necessary.
5. Shall be responsible for the planning and conducting of the annual clinic and business meeting.
6. Shall meet with the MSHSAA Cross Country and Track and Field Advisory Committees at their annual meetings.
7. Shall serve on the Executive Board for a period of three years following the close of his/her term of office.

(2) PRESIDENT-ELECT

1. Shall assume the duties of the President in case of absence or incapacitation of the President.
2. Shall serve in any other capacity deemed necessary by the President.
3. Shall assume the office of the President at the conclusion of the next clinic.

(3) FIRST VICE-PRESIDENT

1. Shall assume the duties of the President-Elect in case of absence or incapacitation of the President-Elect.
2. Shall serve in any other capacity deemed necessary by the President.
3. Shall assume the office of the President-Elect at the conclusion of the next clinic.

(4) SECOND VICE-PRESIDENT

1. Shall assume the duties of the President-Elect in case of absence or incapacitation of the President-Elect.
2. Shall serve in any other capacity deemed necessary by the President.
3. Shall assume the office of the President-Elect at the conclusion of the next clinic.

(5) SECRETARY

1. Shall act as repository for all minutes, records, and publications for the Association.
2. Shall take minutes for all Association meetings and shall be responsible for their publication when necessary.
3. Shall prepare and distribute to all Executive Board members a list of all MTCCCA members.
4. Shall be responsible for MTCCCA correspondence as deemed necessary by the president.
5. Shall be responsible for the printing of the Annual Notes and other printed material in connection with the Annual Clinic.
6. Shall be responsible for printing and distributing of newsletters.

(6) TREASURER

1. Shall collect all dues for the MTCCCA.
2. Shall handle all the financial business of the Association and keep accurate books of all transactions.
3. Shall coordinate pre-registration and registration for the Annual Clinic.

(7) SECRETARY-TREASURER

1. A combined Secretary-Treasurer or Executive Secretary-Treasurer may be elected in place of separate Secretary and Treasurer.

2. The Secretary-Treasurer shall be responsible for all duties of both the Secretary and the Treasurer.

(8) SPECIAL COMMITTEES

Special committees shall be created by the President and/or Executive Board as the need arises.

ARTICLE IV

SECTION 1. ANNUAL MEETINGS There shall be an annual meeting of the Association including a business session and clinic held each year. The site for the meeting shall be determined by the Executive Board with consideration given to the distribution of the total membership. The annual meeting shall include the following:

(1) BUSINESS MEETING This meeting shall include reports by the Executive Board members, special committee reports, election of new officers, appointments to the Executive Board, old business, new business and any other business that is necessary.

(2) CLINIC This will include presentations by selected speakers on topics related to Track and Field and Cross Country. Speakers notes will be printed and distributed at this time along with related information.

(3) BANQUET This will be held on one evening of the Annual Meeting. Coach of the Year awards in Track and Field and in Cross Country will be given out at this time.

SECTION 2. SPECIAL MEETINGS The president and/or Executive Board by a majority vote may call a special meeting as may be necessary to the welfare of the Association or beneficial to the sports of Track and Field and Cross Country. A majority of paid-up members at this meeting will be considered a quorum.

ARTICLE V

SECTION 1. AMENDMENTS Any amendments to this Constitution must follow the following procedures:

- (1) Proposed amendment given in writing to the Association Secretary.
- (2) A majority of those in attendance favoring ratification.

SECTION 2. RATIFICATION of this Constitution must be by a majority vote at the annual meeting of the Association.